

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

#### Board of School Directors

Mrs. Michelle M. Davis, President  
Mr. John A. Larkin, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Angel L. Helm  
Scott C. Painter, Esq.  
Mr. Gregory L. Portner  
Mrs. Lynn T. Sakmann  
Mrs. Anne P. Seltzer

#### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent

#### Ex Officio Member

Mr. David H. Robbins, Acting Superintendent

### **SCHOOL BOARD MEETING**

Monday, June 28, 2010 – 7:00 P.M.  
Community Board Room

1. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
2. **Pledge of Allegiance**
3. **Announcement of Recording by the Public**
4. **Roll Call**
5. **Welcome to Visitors & Announcement of Meetings**

- Committee of the Whole (Voting Meeting) – Monday, August 9, 2010, 6:00 p.m.
  - School Board Meeting – Monday, August 23, 2010, 7:00 p.m.
- Listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

6. **Recognition – Wyomissing Area Senior High Boys' Tennis Team**
7. **Public Comment on Agenda Items**  
*Speakers are requested to identify themselves by name and address.*
8. **Superintendent's Report**
9. **Routine Approvals**

### **MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:
  - May 24, 2010 Regular Business Meeting
  - June 14, 2010 Committee of the Whole Meeting

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**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the month of May 2010, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Athletic Fund Accounting Check Summary
- 3) Food Service Accounting Check Summary
- 4) Student Activity Accounting Check Summary
- 5) Capital Reserve Fund Accounting Check Summary
- 6) Capital Project Fund Accounting Check Summary

**10. Presentation by Board Members**

- A. Secretary's Correspondence – Mrs. Mason
- B. Berks County Intermediate Unit Board Report – Mrs. Bamberger
- C. Berks Career & Technology Center Board Report – Mr. Painter
- D. Berks EIT Report – Mr. Larkin
- E. Wyomissing Area Education Foundation – Mrs. Seltzer
- F. Legislative Report – Mr. Fitzgerald
- G. Ad Hoc Committee Reports

**11. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

- A. Approve Budget Transfers in the amount of \$108,290.
- B. Approve Year-End Budget Transfers for 2009-10.  
*Background information: The audit for the 2009-10 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2009-10 fiscal year that are needed after June 30, 2010.*
- C. Approve donation from the Wyomissing Area Education Foundation in the amount of \$1,500.15 to purchase a Tech Cart for the 6<sup>th</sup> grade at WREC.
- D. Approve BCIU Agreement rates for 2010-11 programs and services – Alternative Education: \$77/ hour, Emotional Support: \$160/hour. See attachments for Early Intervention and Special Education rates.  
*Background information: The Alternative Education rate of \$77 is a 3% increase from last year's rate of \$74.75. The Emotional Support rate is unchanged.*

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- E. Approve Summer Tuition Contract Agreement with Opportunities School for one (1) elementary student, ID# 203955, in the amount of \$3,531.60
- F. Approve Apple Computer Lease.  
*Background information: This is a continuation of a program that began in 2000.*
- G. Approve YMCA Facilities Use Agreement for the 2010-11 school year for use of the pool for athletic practices and events at a cost of \$8,500.  
*Background information: This costs represents no increase from 2009-10.*
- H. Approve Interscholastic student insurance premium in the amount of \$6,875.  
*Background information: This is an increase of \$275 or 4.1% from last year. Coverage is through American Management Advisors, Inc.*
- I. Approve Caron Contract for 2010 in the amount of \$6,882.  
*Background information: This contract includes drug and alcohol prevention and intervention, student evaluations and SAP team consultations at a cost of \$6,882 per year for a full day service each week. Previously the District has only contracted for a half-day of service, however, the District SAP team recommends increasing time to a full day due to the addition of both of the elementary schools and the dramatic increase in referrals. The full day cost is not a budgeted item for 2010-11.*
- J. Approve Athletic Supplies bids as follows:

#### Sports Supplies

AAE	\$ 535.00
BSN (Passon's)	262.07
B & R Pools & Swim Shop	188.00
Garden State Apparel	686.15
Kelly's	1,904.98
Longstreth	15.80
MF	458.00
Riddell	3,101.35
Sportsman's	4,286.53
<u>TOTAL</u>	<u>\$11,437.88</u>

#### Sports Medicine Supplies

Medco	\$4,144.63
Collins Surgical	585.37
<u>TOTAL</u>	<u>\$4,730.00</u>

- K. Approve submission of Consolidated Application for Federal Programs.

Title I Basic -	\$220,275
Title IIA -	\$ 42,010

- L. Approve Myers and Bell Insurance Agency, Inc. as Broker of Record for the 2010-11 school year.

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M. Approve School District Depositories for 2010-11:

Fulton Bank  
PA School District Liquid Asset Fund  
PLGIT  
Wachovia Bank

N. Approve submission of PlanCon Part D, Project Accounting Based on Estimates, and PlanCon Part E, Design Development to PDE for the West Reading Elementary Center.

O. Approve retro-commissioning proposal with NRG Controls, Inc. in the amount of \$69,600. This is for the JSHS Invensys Building Automation and Central System.  
*Background Information: This is to be paid out of the G.O. Series 2009 money as previously discussed.*

P. Approve and ratify the filing of an appeal to the West Reading Zoning Hearing Board from the denial of a zoning permit and file a request for the appropriate variances and special exceptions, as presented, for the West Reading Elementary Center and, if necessary, the Obold Street parking lot. The Board also approves and ratifies the execution of the appeal and request for variances and special exceptions by the Board Secretary, Corinne D. Mason.

Q. Approve the appointment of Brett A. Huckabee, Esquire of Hoffert, Huckabee and Weiler to represent the Wyomissing Area School District in the West Reading Zoning Hearing Board appeal from the denial of a zoning permit, the filing of special exceptions and variance requests for the West Reading Elementary School project and, if necessary, the Obold Street parking lot, upon the terms and conditions as presented and dated June 25, 2010.

R. Approve RBC Capital Markets for Underwriter Services for the purpose of issuing debt for the renovation of the West Reading Elementary Center.

S. Approve Rhoads & Sinon LLP for Bond Counsel Services for the purpose of issuing debt for the renovation of the West Reading Elementary Center.

T. Approve Kozloff Stoudt Professional Corporation, with Brian F. Boland, Esq., for legal representation as per the terms of the engagement letter as follows: There will be no retainer. Brian F. Boland, Pamela J. Cala and other shareholders of the firm will be billed at a rate of \$145 per hour. Associates will be billed at \$110 per hour and paralegals at \$90 per hour. These hourly rates are effective as of July 1, 2010, and will continue in effect through June 30, 2011.

*Background information: These rates reflect no increase from 2009-10*

**12. Curriculum and Technology**

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**13. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items:

**A. RETIREMENTS/RESIGNATIONS/TERMINATIONS**

- 1.) Professional Staff
  - a. **Christine Orzechowski**, Secondary English Teacher at the JSHS, retirement effective June 17, 2010.
  - b. **Jody Maryniak**, Speech and Language Pathologist, resignation effective June 17, 2010.
- 2.) Support Staff
  - a. **Lisa Lamp**, part-time Food Service Worker at the JSHS, resignation effective May 25, 2010.
  - b. **Diane Schaeffer**, full-time Administrative Assistant to the Superintendent, retirement effective August 6, 2010.
  - c. **Susie Froehlich**, full-time Special Education Instructional Aide at the JSHS, resignation effective June 16, 2010.
- 3.) Supplemental Staff
  - a. **Danielle Mocerì**, Dance Club Co-Advisor, resignation effective the end of the 2009-10 school year.
  - b. **Brenda Phillips**, Intramural Supervisor, resignation effective the end of the 2009-10 school year.
  - c. **Margaret Shomgard**, Spanish Club Co-Advisor and Dance Club Co-Advisor, resignations effective the end of the 2009-10 school year.
  - d. **Louise Werthman-Mitchell**, Environmental Club Advisor, resignation effective the end of the 2009-10 school year.
  - e. **Corinne Fecho Yanes**, Model UN Advisor, resignation effective the end of the 2009-10 school year.

**B. LEAVES**

- 1.) Professional Staff
  - a. **Christopher Stanchek**, Secondary English Teacher at the JSHS, change in FMLA leave from April 28, 2010 for approximately 4-6 weeks to April 29 – June 4, 2010.
- 2.) Support Staff
  - a. **Linda Bentz**, full-time Attendance/Central Registration/Pentamation Secretary at the JSHS, FMLA leave effective June 24, 2010, for 12 weeks.
  - b. **Benito Diaz**, full-time Custodian at WHEC, FMLA leave June 17, 2010, until a date to be determined.
  - c. **Jeannette Endy**, part-time Cafeteria Monitor at WHEC, unpaid leave June 8-15, 2010.
  - d. **Julia Hoffman**, full-time Food Service Worker at the JSHS, change in FMLA leave from April 9, 2010 until a date to be determined to March 24, 2010 through the end of the school year.
  - e. **Lisa Lamp**, part-time Food Service Worker at the JSHS, unpaid leave May 10–21, 2010.

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- f. **Ann Atkins**, full-time Custodian at the JSHS, FMLA effective June 21, 2010, until a date to be determined.
- g. **Suzanne Herbst**, part-time Food Service Worker at WHEC, unpaid leave May 19-June 4, 2010.
- h. **Elizabeth Perez D'Amico**, full-time Custodian at WHEC, FMLA leave effective June 28 – July 22, 2010.

#### C. APPOINTMENTS

##### 1.) Professional Staff

- a. **Carley E. Weis**, Secondary Math Teacher at the JSHS, B, Step 1, \$40,720, effective August 9, 2010, pending receipt of necessary documentation.  
*Background Information: Ms. Weis graduated Summa Cum Laude from Kutztown University in 2009 with a B.S. in Education, majoring in mathematics. Carley taught Algebra I as a Long Term Substitute Teacher at Twin Valley Middle School for the 2009-10 school year. Ms. Weis is replacing the vacancy created by the resignation of Corinne Fecho Yanes.*
- b. **Jessica Lenge**, transfer from Learning Support Teacher at WHEC to Learning Support Teacher at WREC, effective the 2010-2011 school year.

##### 2.) Professional Supplemental Staff

- a. **Shauna Easteadt**, Instructor for the Summer Safari Program, maximum of 9 hours, \$32.00/hr., effective June 21, 2010.  
*Background Information: The Summer Safari Program runs the weeks of June 21, June 28, July 5 and July 12.*
- b. **Marlelle Fromuth**, ESY Instructor, not to exceed 54 hrs., \$32.00/hr., effective June 29 -August 5, 2010, pending receipt of necessary documentation..

##### 3.) Department Chairs for the 2010-11 school year at a stipend of \$1,750 as follows:

- a. **Brian Ackerman**, Science
- b. **Crisanne Bansner**, Mathematics
- c. **Jennifer Bowe**, Art
- d. **James Comerford**, English
- e. **Maria Gernert**, World Languages
- f. **Andrew Hoffert**, Special Education
- g. **Melissa Kreps**, Guidance
- h. **Sharon Luyben**, Music
- i. **Jennifer Mangold**, Social Studies
- j. **Curtis Minich**, Technology
- k. **Matthew Babiarz**, Health & Physical Education

##### 4.) Support Teachers for the 2010-11 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
<b>Crisanne Bansner</b> (1/2)	Carley Weis	Secondary Math	\$250.00
<b>Jennifer Wise</b> (1/2)	Carley Weis	Secondary Math	\$250.00

##### 5.) Professional Employee Status (pending receipt of final satisfactory rating):

- a. **Cathryn Barra**, Instrumental Music Teacher/Marching Band
- b. **Jodi Buffington**, Secondary Physical Education
- c. **Ryan Hassler**, Secondary Math

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- d. **Robert Kucharczuk**, Elementary Art
- e. **Julie Linsey**, Secondary Science
- f. **Bridgette Rothermel**, Elementary Grade 6
- g. **Rachel Unger**, Secondary Learning Support

6.) Support Staff

- a. **Charles R. Hiestand III**, Information Technology Intern, \$10.00/hr., not to exceed 320 hours, effective June 21, 2010.
- b. **Carol Matz**, AESOP System Backup Coordinator, for the 2010-11 school year, effective August 30, 2010, at a stipend of \$5,000.  
*Background Information: There is no change in the stipend for the position from the 2009-10 school year.*
- c. **Karen Conklin**, Job Coach for Goodwill Summer Student Employment Program, 8 hrs./day, 3 days/week, \$15.00/hr., for 7 weeks, effective June 21, 2010.

7.) Supplemental Staff

- a. **Nicholas Wojciechowski**, Substitute Weight Room Supervisor, \$10.78/hr., effective June 17, 2010.
- b. Supplemental Activity Advisor List for the 2010-11 school year.
- c. Supplemental Athletic List for Fall Sports for the 2010-11 school year.

D. CONFIDENTIAL & NON-AFSCME SUPPORT STAFF – Salary increases of 2.75% effective July 1, 2010.

E. POSITION GUIDE – Copy Services Coordinator.

F. ADDITIONAL HOURS

1.) Support Staff (Hours required to comply with PDE mandated requirements.)

- a. **Diana Swavely**, to work as an autistic support assistant and nurse at \$13.00/hr., not to exceed 128 hours for summer programs.  
*Background Information: Ms. Swavley's hours were on the list of Proposed Work for Summer 2010 approved at the May 24, 2010, Board meeting, but her rate was not approved.*
- b. Special Education Instructional Aides at their approved hourly rate, not to exceed a maximum of 5 hours, to attend in-house training on June 17, 2010, in order to complete outstanding hours needed to meet their mandated requirements for the 2009-10 school year.
- c. Special Education Instructional Aides at their approved hourly rate, not to exceed 20 hours, to attend in-house training during the summer 2010 to comply with PDE mandated requirements for the 2010-11 school year.

G. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)

H. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)

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**I. POLICIES**

1.) Second reading/adoption of the following policy:

a. 702.1 Naming Rights

**14. Program**

**MOTION**

- It is recommended that the Board of School Directors approve the Field Trip Request for the Senior High “Beast of the East Wrestling Tournament” at University of Delaware in Newark, Delaware, on December 18-19, 2010.

**15. Old Business**

**16. New Business**

**17. Right to Know Requests**

		<b>Right-to-Know</b>			
		<b>Cost Analysis</b>			
		<b>5/31/2010</b>			
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
5/1/2010	Signature Info. Solutions	(2) Tax Certifications	C. Beck	0.50	\$7.02
			S. Filer	0.50	\$9.84
5/3/2010	E. Huston	Administrator Credentials	D. Schaeffer	0.25	\$7.24
			Kozloff Stoudt	0.30	\$27.00
			Kozloff Stoudt	0.30	\$43.50
			Kozloff Stoudt	0.30	\$27.00
5/3/2010	J. Keller	Varsity Athletics 05-09	J. Motze	8.00	\$289.76
			C. Mason	0.20	\$15.67
			C. Fries	2.00	\$80.24
			J. Yorgey	1.00	\$18.56
			S. Fick	0.25	\$6.78
			Kozloff Stoudt	0.40	\$58.00
			Kozloff Stoudt	0.40	\$58.00
5/8/2010	N. Murray	Support Staff Information	Kozloff Stoudt	0.30	\$43.50
			C. Ross	2.20	\$54.38
			C. Mason	0.25	\$11.76
			D. Schaeffer	0.25	\$7.24
					\$765.49



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**18. Public Participation**

*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**19. Adjournment**